



# Add a Hospital-based Provider

Please use this form to add a provider as only hospital based.

**Note:** PacificSource does not require credentialing for hospital-based providers. A provider is considered hospital based if they meet the following criteria. They:

- Provide healthcare services with a PacificSource-credentialed hospital
- Are privileged/credentialed by the hospital
- Do not accept appointments for services at the hospital, and
- See only patients who are directed to the hospital for healthcare services

Credentialing will be required if the provider performs healthcare services at any other nonhospital location.

**Is this provider practicing exclusively in a hospital-based setting as described above?** **Yes** **No**

## 1. Provider

Name \_\_\_\_\_  
Degree \_\_\_\_\_  
Specialty \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ NPI No. \_\_\_\_\_

## 2. Practice

Hospital Where Provider Is Based \_\_\_\_\_  
Start Date \_\_\_\_\_  
Practice Address (attach sheet if needed) \_\_\_\_\_  
\_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Tax ID No. \_\_\_\_\_  
Billing Address Affiliated with Tax ID \_\_\_\_\_  
\_\_\_\_\_

## 3. Documentation

Please attach the following documentation:

- W-9 form
- If there are multiple inpatient locations you wish to add, please attach on a separate sheet
- Copy of DEA certificate
- Copies of all active state licenses (primary state license information must be provided for Telemed providers)

**Return this form and your documentation to our Credentialing team:**

Email [credentialing@pacificsource.com](mailto:credentialing@pacificsource.com) or fax (541) 225-3644